



TECHNICAL CIRCULAR No. 612 of 4th March 2020

To	All Surveyors/Auditors
Applicable to flag	All Flags
Title	Preparation for Survey
Reference	CONARINA - Instructions

Preparation for Survey

Once the attendance has been confirmed, the Surveyor should prepare for conducting the survey. This should include the following minimum preparations:

- Confirm that any external specialist service providers (thickness measurement firms, diving companies, radio technicians, etc.) are recognized by CONARINA.
- Make arrangements with the owner or CONARINA, exchanging contact information such as cell phone number and e-mail address.
- Determine if additional information is necessary prior to conducting the survey.
- Obtain Vessel Status Report for attendance to confirm CONARINA class, type of vessel, specific survey due dates, Rule requirements applicable to complete the requested surveys, additional requirement due dates, or "Statutory Condition", "Additional Requirements" which may require verification and closing at time of survey.
- Become familiar with the requirements of the survey(s) to be conducted, such as Rules, Conventions, CONARINA Instructions.
- Review to the extent possible the accuracy of the existing certificates and associated Records/Supplements.
- Review the safety equipment (Personal Protective Equipment, PPE) that will be used during the attendance.
- Review the inspection tools, equipment and survey methods (rafting, staging, ship-to-ship transfer, confined spaces, etc.) that will be needed during the attendance.

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REFERENCES:

- CONARINA – Instructions- Courtesy of ABS.
- ATTACHMENTS: No

Kindest Regards,

Val Bozenovici
Naval Architect – Conarina Technical Director

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